

**Present:** Bob Kline, Jennifer Yeh, Jack Radabaugh, Rick Edwards, Marguerite Zolman, Marian Spath

**Special Guest:** Michael Kinnison (Neighborhood Services Manager)

Richard Edwards called the meeting to order at 6:30 p.m. at Jack Radabaugh's home. The format consisted of individual member's reports reflecting duties prescribed by priority list (see Addendum), and preceded by discussion with Michael Kinnison, Neighborhood Services Manager.

**Michael Kinnison:**

The annual "Event-related expenses" budget was increased to \$400 and we have a balance of \$325.65 remaining after providing pizza and soda at the last General Meeting. If we want to use the remaining balance, the event must be scheduled prior to June 30, 2010, but the funds must be committed with the invoice submitted to Neighborhood Services by Friday, June 18, 2010.

The "Survey Incentive" bonus of \$350 must be spent by December 31, 2010.

The Harlow Neighbors were rated as a "Semi-active" neighborhood association for several reasons. The primary reason is that there was less than the minimum-required attendance at all four general meetings. Secondly, the Executive Committee has never turned in the required Annual Report.

Questions regarding the neighborhood survey were discussed. Michael explained that Neighborhood Services did not have enough staffing to glean the specific information that the Harlow Neighbors Executive Committee wanted. There was a suggestion for an intern to work on survey questions, and Michael suggested that we make that recommendation to the City Council.

The application for participation in the SNAP program was discussed. Four neighborhoods turned in applications and the Trainsong Neighborhood was selected as the pilot program. Michael encouraged further discussion if the HNA Executive Committee is interested in participating again in the future.

**Jack Radabaugh (Sound walls, Website Coordinator):**

Extremely low bid for sound walls from Beltline to south of Harlow Road under review, with construction slated to begin in May 2010, completion by July 2011.

Severe noise problem persists south of Harlow and all of south side of Beltline; therefore, HNA must continue to apply pressure to solve this problem.

Action item: Jack Radabaugh will search survey responses of residents affected by problem to recruit more committee members.

Web site will continue to be monitored by Jack Radabaugh.

**Marian Spath (newsletter, Fire & EMS, recording secretary):**

Newsletter now under aegis of Jennifer Yeh

The new name for Fire & EMS will be the "Public Safety Committee," to cover Fire Department, Police Department, EMS, 911. Conforms to charter language.

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April 7, 2010, HNA Executive Committee Meeting Minutes

**Richard Edwards (Interim Chair):**

Will continue to serve as Interim Chairman of the Harlow Neighbors.

Will continue to serve as Chairman of the “ Legislative Liaison Committee,” tracking incumbent officials and sending out invitations to General Meetings.

A draft copy of the “Executive Committee Priority List” was reviewed and discussed (see Addendum). The final draft will be circulated to officers of the Executive Committee to be signed and ratified.

Discussion was held regarding rescheduling of general meeting to May 5 to hold County Commissioner Candidates forum. Committee voted against change, preferring to invite Commissioner election winner(s) to May 19 general meeting.

**Marguerite Zolman (Street improvement & Traffic Calming):**

Meeting with Engineering Department provided no answer regarding Arcadia Drive.

Action item: Letter will be drafted to send to Councilor Poling, copy to Mayor Piercy, and suggestion to send additional copies to rest of City Council.

**Jennifer Vey (newsletter, NLC, Pedestrian & Biking Subcommittee):**

May newsletter deadline April 12, 2010.

Jennifer agreed to continue serving as the representative to the NLC.

City will assist with social events sponsored by HNA.

**David (Grange): Report by Richard Edwards**

Grange Hall available for HNA meetings; contact 541-687-6858 or 541-741-0675.

Action item: Marian Spath will report after attending event there April 10, 2010.

**Bob Kline (Vice Chair):**

Bob Kline tendered his resignation from the Executive Committee, citing business and health concerns. Resignation is effective on May 19, 2010

The meeting was adjourned at 9:05 p.m.

**Next Executive Committee meeting scheduled for Wednesday, August 11, 2010 (time tba)**

Marian Spath, Recording Secretary

Addendum: Executive Committee Priority List

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In accordance with the Charter of the Harlow Neighbors, the Executive Committee established the following Priority List:

1. Pursue completion of sound walls along the West side of Interstate-5, from Belt Line Road, continuing south to Interstate-105.
2. Promote public safety awareness.
3. Monitor the need for street repair and lobby the City for maintenance where needed.
4. Establish and maintain effective communications with elected officials representing the association.
5. Keep the members of the Harlow Neighborhood informed.
6. Support the Historic Willakenzie Grange.

Chairman: \_\_\_\_\_

Vice-Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_